

# STUDENT AND PARENT HANDBOOK



Victory Elementary School  
2828 Greenwood Drive  
Portsmouth, VA 23701

**PORTSMOUTH PUBLIC SCHOOLS**  
Portsmouth, Virginia

**[Ves.ppsk12.us](http://Ves.ppsk12.us)**

## **Portsmouth Public Schools Mission Statement**

The mission of the Portsmouth Public School Division is to engage all students in learning that will foster academic excellence and responsible citizenship.

## **Portsmouth Public School Board**

Mr. Claude C. Parent, **Chair**  
Mrs. Costella B. Williams, **Vice-Chair**

Ms. Angelia N. Allen	Ms. LaKeesha S. "Klu" Atkinson
Rev. Joseph A. Fleming	Mrs. Sarah Duncan Hinds
Mr. Ted J. Lamb	Rev. Cardell C. Patillo
Dr. Ingrid P. Whitaker	

## **Portsmouth Public Schools Superintendent's Cabinet**

Dr. Elie Bracy, III, **Division Superintendent**  
Dr. Anita Wynn, **Assistant Superintendent for Curriculum and Instruction**  
Mr. Scott Ziegler, **Director of Human Resources and Operations**  
Ms. Brittany T. Dortch, **Chief Financial Officer**  
Dr. Michael Cromartie, **Director of School Programs**  
Mr. Derrick A. Nottingham, **Director of Research and Evaluation**  
Mr. Dean M. Schlaepfer, **Director of Information Technology**

## Portsmouth Public Schools School Directory

SCHOOL	ADDRESS	ZIP	SCHOOL NO.	FAX NO.
<b>ELEMENTARY SCHOOLS</b>				
Brighton	1101 Portsmouth Blvd.	23704	393-8870	393-5133
Churchland Academy	4061 River Shore Road	23703	686-2527	626-2529
Churchland Elementary	5601 Michael Lane	23703	686-2523	686-2526
Churchland Prim. & Int.	5700 Hedgerow Lane	23703	686-2519	686-2521
Douglass Park	34 Grand Street	23701	393-8646	393-8286
Hodges Manor	1201 Cherokee Road	23701	465-2921	465-2922
James Hurst	18 Dahlgren Avenue	23702	558-2811	558-2812
John Tyler	3649 Hartford Street	23707	393-8879	393-5876
Lakeview	1300 Horne Avenue	23701	465-2901	465-1895
Park View	260 Elm Avenue	23704	393-8647	393-5126
Simonsdale	4841 Clifford Street	23701	465-2917	465-2918
Victory Elementary	2828 Greenwood Drive	23701	393-8806	393-5139
Westhaven	3701 Clifford Street	23707	393-8855	399-5581
<b>MIDDLE SCHOOLS</b>				
Churchland Middle	4051 River Shore Road	23703	686-2512	686-2515
Cradock Middle	21 Alden Avenue	23702	393-8788	393-5020
W. E. Waters Middle	600 Roosevelt Boulevard	23701	558-2813	485-2829
<b>HIGH SCHOOLS</b>				
Churchland High	4301 Cedar Lane	23703	686-2500	686-2504
EXCEL Campus	1401 Elmhurst Lane	23701	465-2968	465-2913
I. C. Norcom High	1801 London Boulevard	23704	393-5442	393-5449
Woodrow Wilson High	1401 Elmhurst Lane	23701	465-2907	465-2913
<b>PREK CENTERS</b>				
Emily Spong	2200 Piedmont Avenue	23704	393-5247	397-4514
Churchland Preschool	4061 River Shore Road	23703	686-2533	626-2534
<b>OTHER CENTERS</b>				
Adult Education	2801 Turnpike Road	23707	393-8822	
New Directions Center	2801 Turnpike Road	23707	393-8728	393-5351
Project Uplift	2801 Turnpike Road	23707	393-5337	

## Welcome To Victory Elementary School (VES)

September 2017

Dear Parents and Guardians,

It is with great pleasure that we welcome you to Victory Elementary School, Fully Accredited for the 2017-2018 school year. This year promises to be one of great success and excitement for our students.

The entire faculty and staff of Victory are dedicated to providing wonderful opportunities for our students to achieve academic success, while developing social skills. Victory's faculty and staff will provide a safe, nurturing, and disciplined environment based on mutual respect, as well as engaging lessons to enhance and improve student academic performance.

Parents are the most important influence in a child's life. Therefore, as partners in education, it is VITAL that we combine our efforts to ensure success for all students. We invite you to become an active member of Victory's family by joining the Parent Teacher Association (PTA). We are looking forward to an awesome school year as we work together to make our school a great place to work and learn each day.

Again, welcome to Victory and our wonderful learning community, a place alive with energy, enthusiasm, and high standards of excellence.

Your Partners in Education,  
Dr. Wayne Williams, Principal  
Dr. Cheryl Wilson, Asst. Principal

## VES Quick Facts

<p><b>School Motto</b> "Soaring to Excellence"</p>	<p><b>Falcon Creed</b> -Author Felicia Edwards</p> <p>As a student, I'll try and do my best. I'll come prepared to take the test. I'll listen and follow directions too, I'll turn in all assignments due. I'll come to school in a positive way, eager to learn each and every day. By being a Falcon the day just seems to fly. Before you know, it's time to say goodbye. When this day has come to an end, This Falcon will be ready to learn all over again.</p>	<p><b>School Song</b></p> <p>We're the Falcons of Victory We're as proud as can be. We wear our crimson and cream Success is our dream. We're the best school in every way Soaring high and showing pride are we Working hard to be the best we can be, We join our hands, we're the greatest in the land</p>
<p><b>School Mascot</b> Falcon</p>		
<p><b>School Colors</b> Crimson/Cream</p>		

		We're Victorious Learners, Yes Indeed!!!!
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## **VES Mission Statement**

Our VES family is dedicated to educating and producing lifelong learners in a safe environment; students become productive citizens in our 21st-century global communities through the use of relevant rigor, technology and differentiated instruction. We ensure shared accountability, integrity, and collaboration where learning is exciting and all are respected, valued, and involved.

## **VES Vision Statement**

The vision of Victory Elementary School is to develop the intellectual, physical, social, and emotional well being of our students, so they can reach their fullest academic potential, become lifelong learners, and make a meaningful contribution to society.

The faculty, staff, parents, community partners, and students will join together in a cooperative spirit as an educational team to achieve this goal.

Our Beliefs...

- We believe education should touch a child’s imagination.
- We believe learning is more than memorizing.
- We believe all children can attain academic success.
- We believe all students have the right to a safe and orderly learning environment.
- We believe all students deserve the right to a first class education and it is their responsibility to strive for excellence.
- We believe that technology is fundamental to the success of students in our global world.
- We believe that the success of all students is paramount to our society.

## **School Administration and Leadership**

### **Administration**

Dr. Wayne Williams, **Principal**  
 Dr. Cheryl Wilson, **Assistant Principal**

### **Leadership and School Data Team**

James Trewartha, **Data Analyst**  
 Lisa Blount, **Reading Interventionist**  
 Contina Martin, **Math Specialist**  
 Amanda Babcock, **Primary Representative**  
 Brenda Mitchell, **Intermediate Representative**  
 Melvina Majzoub, **Special Education Representative**

### **School Improvement**

Annette Nowell, <b>SPED Chairperson</b>	Jacqueline Wilson, <b>Kindergarten Chairperson</b>
Nicole Gamble, <b>First-grade Chairperson</b>	Amanda Babcock, <b>Second-grade Chairperson</b>
James Trewartha, <b>Third-grade Chairperson</b>	Candy Hollamond, <b>Fourth-grade Chairperson</b>

Angela Everts, **Fifth-grade Chairperson**  
Julie Campbell, **ENCORE**

Brenda Mitchell, **Sixth-grade Chairperson**  
Rhonda Stewart, **Guidance Counselor**

## **Portsmouth Public Schools Student Code of Conduct**

Victory Elementary faculty, staff, administration, and students will adhere to the Portsmouth Public Schools Code of Student Conduct. The Code of Student Contact enumerates rights, responsibilities, and consequences for students attending Portsmouth Public Schools. A copy of the Student Code of Conduct will be sent home with each child, and is also available in the principal's office, as well as on the school district's website.

## **Victory Parent Teacher Association (PTA)**

In order to have the best educational program for our children, we need to have a close relationship between our parents and teachers. Make plans to become an active member of the Victory Elementary School Parent Teacher Association. Your membership in PTA will encourage and help your child, the school, and the community. PTA meetings will be scheduled throughout the year. Notices will be sent home announcing the meetings as they are scheduled.

### **2017-2018 PTA OFFICERS**

- **President**, Mrs. Campbell
- **Vice-President**, Mrs. Stevenson
- **Secretary**, Mrs. Crittenden
- **Treasurer**, Ms. Everts
- **Membership** (TBD)
- **Teacher Representative**, (TBD)

PTA programs will be an outgrowth and extension of classroom activities as well as community issues. Dues are \$6.00 and we hope each parent/grandparent, etc. will join and help to support the programs and goals of the PTA.

## **School Volunteers**

If you are interested in becoming a school volunteer, please call the school office. All volunteers are required by school board policy to undergo a security check.

## **Academic Standards**

Students at Victory are held to the highest academic standards while having access to the latest technology, exemplary arts instruction, and a comprehensive library. In addition to general education, gifted & talented, and special education inclusion are provided to our diverse learners. Teachers foster the love of reading in children through exemplary use of Accelerated Reader and best classroom practices. Educational field trips are also provided to enhance and improve the educational process.



## **Homework Policy**

Homework plays a vital role that reinforces skills and concepts taught through independent practice.

Teachers and grade-levels will coordinate homework so that students are not spending excessive amounts of time completing assignments at home.

## **School Schedule**

<b>8:50 a.m.</b>	Doors Open, School Wide Breakfast
<b>9:10 a.m.</b>	Morning Announcements
<b>9:15 a.m.</b>	Instruction Begins
<b>Lunch</b>	25-minutes
<b>Recess</b>	20-minutes
<b>ENCORE</b>	45-minutes
<b>3:50 p.m.</b>	Dismissal

## **Progress Reports and Report Cards**

Report cards will be issued to students at the close of each nine-weeks grading period. Attendance will be recorded on the card. In addition, progress reports are sent home during mid-term of each grading period. Parents may check student's grades as they are entered by the teacher in PowerSchool Parent Portal. Parents may receive a username and password for PowerSchool Parent Portal by registering with the school office and showing proof of ID. VES will adhere to school board policy in regards to student grading standards and scales.

## **Arrival and Dismissal**

Classes will officially begin at 9:15 a.m. Students who are transported by their parents should be dropped off in the circle drive at the front of the school. Students may not be dropped off before 8:50 a.m.

### **Bus**

Please refer to the bus schedule for times and stops, and review bus safety rules with your child. Each student will receive a Portsmouth Public Schools bus regulation pamphlet at the beginning of school.

### **Drop-off and Pick-up**

Students dropped-off and/or picked-up are asked to complete the Parent Drop-off and Pick-up form to be issued a car number. This number helps eliminate delays when picking up students from school. Please do not block the entrance or exit of the loading zone or student pickup area. When using the student pickup area, please pull as far forward as possible and do not park in the traffic lanes.

If you drive your child to school, please obey the NO PARKING signs and do not disrupt the traffic pattern. During arrival and dismissal time, parents may not leave their cars unattended. Be extremely cautious of students and adults when dropping off and picking up students at school.



## **Walkers**

The school's crossing guard is on duty as directed by the Portsmouth Public Schools Office of Transportation. Students should use caution when walking to and from school.

## **Bikes**

Bike racks are available for student at the front of the school building for non-motorized bicycles and scooters.

## **Change of Transportation**

If your child's mode of transportation must change for any reason, a written note **MUST** be sent to the teacher. If the teacher does not receive a note, the regular procedures will be followed.

## **Release of Students**

An authorization form **MUST** be filled out at the beginning of the year listing persons 18 years of age or older who are designated to pick up your child. Anyone not on this list will not be given permission to remove the child from school.

The school will not release a student during the school day to any person not authorized by the student's parent/guardian to assume responsibility for the pupil. A written request from the parent/guardian must be supplied if a child is to leave school early. All children must be picked up in the office, not in the classroom. If someone other than the parent is to pick up the child, this person must be named in the request and present proper identification.

## **Student Tardies**

Students arriving after 9:15 will be considered tardy. Late students must have a pass to enter the classroom. Extensive tardies may result in a referral to the counselor. If tardies persist, the student may receive a referral to the office.

## **Individual Early Releases**

Parents requesting early dismissal of their child(ren), should report to the main office before 3:30p.m. Parents are asked to sign their child(ren) out in the main office and wait patiently for their child(ren) to come to the office. This procedure is for the safety and security of the students and staff.

Parents arriving after 3:30 p.m. must wait until 3:50 when walkers are released. Students will not be paged to the office while buses are being called.

## **Attendance-- PPS School Board Policy**

Student attendance is a cooperative effort and the School Board shall involve parents and students in accepting the responsibility for good attendance. Parent/guardians of children within the compulsory attendance age are responsible for their child's regular and punctual attendance at school as required under provisions of the law.

Students who are absent must bring a valid note stating the reason for the absence upon returning to school. The note should include the following:

- Date of note
- Reason for absence or tardiness
- Date of absence
- Signature of parent or guardian

Unexcused absences will be handled according to regulations issued by the Superintendent.

All absences will be unexcused until a note is received. The parent or guardian of any child who has been absent for five (5) consecutive days will receive a letter from the teacher reminding them of Virginia's School Attendance Law. Students who are tardy should have a note signed by the parent stating the date and reason for the tardiness. Continual tardiness may result in a parent conference. In addition, excessive absences (20 or more) may result in a child not being promoted to the next grade.

## **Parent & Family Engagement Liaison (PFEL)**

A Parent and Family Engagement Liaison (PFEL) is assigned to Title I schools to build communication and parental engagement within the school. Under the supervision of the building administration, the PFEL will be a source of information to school and division sponsored activities and support systems for students and stakeholders. Parents are encouraged to contact the PFEL for school resources and related information.

## **Communication and Student Agenda**

Students in grades 2-6 will be issued an Agenda/Planner. The agenda provides a place for students to record all assignments. The Agendas/Planners are effective communication tools for parents. Parents are expected to read agenda entries and sign it each day. We trust that through the cooperative efforts of all concerned, we may help our students achieve their fullest potential at VES



## **School Visitation and Appointments**

In order to protect the educational program of the schools from undue disturbances, the administration has established the following regulations and procedures:

Every visitor to a school must register in the school office upon arrival. Sign-in lists showing name, time, person visiting and time departing shall be maintained by the office. Any person who does not register with the school office is on school property without authorization and will be asked to identify himself/herself properly and obtain permission or to leave the school grounds. If the visitor refuses to leave the school grounds or creates any disturbance, the building administrator may request aid from the Portsmouth Police Department.

No visitor may see a student in school unless it is with the specific approval of an administrator. If an emergency situation requires that a student be called to the office to meet with a visitor, proper identification must be presented. A student will not be able to leave the school with anyone who is not authorized.

If a parent or other visitor wishes to tape record a conversation with a teacher or an administrator(s), she/he should request permission from the administrator(s). If the teacher or administrator wishes to record a conversation with a parent or other visitor, she/he is to inform that person that the conversation is being recorded before the conversation begins.

### **Administration**

Please contact the school office manager in advance to schedule a meeting with school administration.

### **Conferences**

Teachers are available for conferences with parents before and after school and during Encore times. If you would like a conference with your child's teacher, please call the school and leave a message with the school's staff or feel free to email the teacher.

### **Classroom Visitations**

It is important that each parent understands that classroom visitations can be distracting to the students; therefore, the following regulations have been established:

- Visitations will not be allowed during examinations and independent study periods.
- The number of visitors at any one (1) time shall not exceed the parents of one (1) student.
- Parents are to be silent observers and are not to create any type of disturbances or disruptions to the learning process.

## **Weekly Falcon Folder**

A "Falcon Folder" will come home each Friday with your child. It will contain information such as samples of your child's work, PTA and classroom news, and progress reports from your child's teacher. Please review the information and return the folder to the school on Monday.

## Withdrawal of Students

If withdrawing your child from school, please contact the office prior to the withdrawal date. This provides ample time to complete the necessary paperwork. All textbooks and library books must be returned to the school before withdrawal. Also, any money owed should be paid at this time. Your cooperation is always greatly appreciated.

## Breakfast and Lunch Program

### **Breakfast**

Breakfast is provided to all students free of charge. Breakfast is served each morning from 8:45 a.m. – 9:10 a.m. Students will not be admitted into the building until 8:50 a.m.

### **Lunch**

- Forms for Free/Reduced meals were sent home prior to school opening. If you did not receive a lunch application, you may request one from the front office.
- A form must be completed every year for each family applying for this program.
- If your child received Free/Reduced meals last year in Portsmouth Public Schools, they will receive the same for the first 10 days of school only allowing you time to complete the application for the new school year.
- After the 10<sup>th</sup> day, your child will be required to pay the full price for meals from the first day of school until an application has been completed and processed.
- We encourage parents to eat in the cafeteria with their child and ask that the teacher is notified in advance.

### **BREAKFAST: ALL STUDENTS**

All students	FREE
Second student breakfast	\$ .40
Adults (including 1 beverage, no refills)	\$1.00

### **LUNCH:**

Elementary Students (full price)	\$1.65
Students (reduced price)	\$ .45
Adult (including 1 beverage, no refill)	\$3.05
MILK: additional cartons	\$ .40

## Student Personal Items

Items of value should not be brought to school. The school will not take responsibility for lost items. Students are not permitted to bring toys or games to school. .

## **School Nurse and Medication**

Victory has a full time nurse to deal with accidents or illnesses that may occur during school hours. Please review the following health policies:

- The office should know how to contact you at all times. An Emergency Contact Form will be sent home the first week of school. Please complete and return it immediately.
- Students may only be administered prescribed medications in pharmacy packaging at school. A written request form must be on file in the office for any student to take medication during school hours. Forms may be obtained from the nurse.

## **VES Behavior Expectations**

In order to guarantee all students a safe environment that is conducive to learning, we expect all students to behave appropriately. Our staff will assist students in learning to make wise decisions and to be responsible for their own behavior. VES will adhere to the Portsmouth Public Schools Code of Student Conduct when addressing disciplinary issues.

### **Immediate Office Referrals**

Students will be referred immediately to the office for the following reasons:

- Fighting
- Threatening adults or intimidating other students
- Weapons in their possession
- Leaving the classroom without permission
- Inappropriate language

## **PBIS at VES**

*PBIS of Virginia* is an initiative to support positive academic and behavioral outcomes for all students. For additional information: <http://ttac.odu.edu/pbisva/> VES is a PBIS school. Teacher leaders and administration will work to establish school-wide expectations and procedures that are implemented throughout the building.

### **School-wide Expectations**

1. **S**afety First
2. **O**rganization
3. **A**cept Responsibility
4. **R**espect

### **School-wide Rules**

1. Listen when your teacher is talking.
2. Raise your hand for permission to speak or to leave your seat.
3. Follow directions quickly and correctly.
4. Make the smartest choices.
5. Respect yourself, others, and your school.
6. Make your dear teacher happy.

## Matrix

The following matrix of school-wide expectations have been implemented and modeled for students. Students are expected to model these behaviors throughout the school day.

	<b>Safety First</b>	<b>Organization</b>	<b>Accept Responsibility</b>	<b>Respect</b>
<b>Arrival &amp; Dismissal</b>	<b>Walk</b> directly to your designated area <b>Talk</b> softly <b>Keep</b> hands, feet, and objects to yourself.	<b>Bring</b> all needed supplies to and from school <b>Stay</b> in your area or seat	<b>Monitor</b> your own behavior <b>Stay</b> focused on your destination <b>Maintain</b> appropriate dress	<b>Respect</b> the space of others <b>Follow</b> procedures and requests the first time given <b>Keep</b> hands, feet, and objects to yourself <b>Use</b> appropriate voice level
<b>Hallway &amp; Transitions</b>	<b>Walk</b> directly to your designated area <b>Remember</b> the 3 S's: Single, Straight, and Silent	<b>Bring</b> all needed supplies to and from class	<b>Remain</b> silent <b>Carry</b> your own belongings <b>Walk</b> directly to your designated area	<b>Walk</b> silently <b>Stay</b> to the right of the hallway
<b>Restroom</b>	<b>Keep</b> hands, feet, and objects to yourself <b>Allow</b> for the privacy of others	<b>Wait</b> patiently for your turn <b>Keep</b> restroom neat and clean	<b>Flush</b> the toilet after use <b>Wash</b> your hands <b>Exit</b> orderly and immediately	<b>Conserve</b> supplies - 2 squirts of soap - 2 short paper towels <b>Dispose</b> of trash in the trashcan
<b>Cafeteria</b>	<b>Enter</b> and exit with permission from an adult <b>Throw</b> away trash <b>Clean</b> up the area around you	<b>Bring</b> all needed items to and from cafeteria <b>Stack</b> trays neatly <b>Stay</b> in your assigned area or seat	<b>Maintain</b> a clean space <b>Use</b> appropriate language and volume level <b>Keep</b> food to yourself	<b>Move</b> away from conflict or distractions <b>Ask</b> for help when needed <b>Be</b> patient <b>Use</b> manners
<b>Classroom &amp; Playground</b>	<b>Listen</b> and follow directions the first time <b>Follow</b> the rules and procedures <b>Clean</b> up the area around you <b>Use</b> equipment and materials properly	<b>Be</b> prepared and have all needed supplies <b>Return</b> all supplies appropriately <b>Keep</b> your items and areas neat and orderly <b>Stay</b> in your area or seat	<b>Attend</b> school daily and be on time <b>Clean</b> up the area around you <b>Be</b> ready to learn with all necessary materials <b>Use</b> technology and tools appropriately <b>Be</b> patient and wait your turn	<b>Accept</b> feedback from staff by listening, asking questions appropriately, and following directions the first time given. <b>Be</b> present and focused <b>Encourage</b> others

## **Acceptable Computer Use**

VES will adhere and enforce the Portsmouth Public School Acceptable Computer Usage Policies and Procedures.

## **Safety Drills**

VES has established procedures to deal with a variety of emergencies. Fire, tornado, lockdown drills, and bus evacuations are practiced and explained throughout the year.

## **Moment of Silence**

The school board recognizes that a moment of silence before each school day prepares students and staff for their respective work or school day. Therefore, VES will observe a moment of silence at the beginning of each school day.

## **Tobacco-free School for Staff and Students**

Smoking, chewing or any other use of any tobacco products by staff and students shall be prohibited on school property as defined by Portsmouth Public School Policy.

For purposes of this policy, the following definitions shall apply:

1. "School property" shall mean all property owned, leased, rented, or otherwise used by a school including but not limited to the following:
2. All interior portions of any building or other structure used for instruction, administration, support services maintenance or storage;
3. Any indoor facility or portion of such facility owned or leased or contracted for and used for the provision of regular or routine health care, day care, or early childhood development (Head Start) services;
4. All vehicles used by the division for transporting students, staff, visitors, or other persons.
5. "Tobacco" shall include cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, and all other kinds and forms of tobacco prepared in such manner as to be suitable for chewing, smoking, or both. "Tobacco" shall include cloves or any other product packaged for smoking.
6. "Smoking" means the carrying or holding of any lighted pipe, cigar, or cigarette of any kind, or any other lighted smoking equipment, or the lighting, inhaling, or exhaling of smoke from a pipe, cigar, or cigarette of any kind.

Staff and students found to be in violation of this policy shall be subject to appropriate disciplinary action.

## **Ideas for Helping Your Child**

1. Provide your child with suitable study conditions free from household distractions
2. Reserve time for homework, and firmly adhere to a daily schedule.
3. Show interest in what your child is doing, but do not do the work for him/her.
4. Read with, or have your child read at least 20-minutes a day.
5. Choose "right fit" books and keep books handy.
6. Encourage your child to do his/her best.

Portsmouth Public Schools Instructional Calendar

July 2018

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2- 10 +2 Employees Return  
4- **INDEPENDENCE DAY**

January 2019

1-WINTER BREAK

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

2 –Employees & Students Return  
21 – **Dr. Martin Luther King Day**  
25 Early Release (Exams-High)  
28 –Early Release ALL Staff Dev. (Elem. & Middle)  
29- Teacher Workday  
No School for Students  
30- Second Semester Begins

August 2018

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1 – 10 +1 Employees Return  
21-23- New Teacher Institute  
24- All 10mth Employees Return

February 2019

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

18 – **PRESIDENT'S DAY**

September 2018

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

3 – **LABOR DAY**  
4- All Students Return  
26-Staff Development Day  
• Early Release – All Students

March 2019

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

4- Parent Conference Day  
Early Release – All Students

October 2018

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

8 – Parent Conference Day  
• Noon- 7:00pm  
• No School for Students  
24- Staff Development Day  
Early Release- All Students

April 2019

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

4-5 Early Release (Exams- High)  
5- Early Release  
Teacher Workday (Elem & Middle)  
15 -19 - **SPRING BREAK**

November 2018

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

6- Teacher Workday-No Students (Elem & Middle)  
Staff Development (High)  
8- 9 Early Release (Exams-High)  
9- Staff Dev./Early Release (Elem & Middle)  
12- **VETERAN'S DAY**  
21- Early Release ALL  
22-23- **Thanksgiving Holiday**

May 2019

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

27 – **MEMORIAL DAY**



**December 2018**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

20 – Early Release ALL  
21-31 – WINTER BREAK

**June 2019**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

12 –14 Early Release All Students  
13-14 Early Release  
*(Exam Schedule- High)*  
14- Student's Last Day  
17- Teacher's Last Day  
10 mo. Employees Last Day  
21- 10+1 Employees Last Day  
25- 10+2 Employees Last Day

**CALENDAR NOTES**

*Approved March 9, 2017*

- This calendar represents 192 Teacher Days and 182 Student Days.
- In cases of closings due to inclement weather or emergency conditions, makeup days will be designated by the Superintendent and may include available staff days or holidays.
- \* Red Shaded areas are holidays for all employees.
- This calendar assumes the approval of the four day work schedule.